

## **WOMEN'S STUDY IN NORTH MACEDONIA**

### **Terms of Reference**

**- Research Institutions and NGOs -**

Tasks & Responsibilities	
<p><b>1</b>   <b>Background</b></p>	<p>The Friedrich-Ebert-Stiftung (FES) is taking the initiative to carry out a national empirical study on women in North Macedonia in order to gain analytical insights into the women’s perceptions, experience expectations and approaches towards changing realities. The study will determine challenges and urgent tasks women are facing within their societies.</p> <p>The country report will be based on independent state-of-the art representative survey, which will be conducted in April - November 2020.</p> <p>The contracting entity is the Friedrich-Ebert-Stiftung – Office Skopje.</p> <p>The Friedrich-Ebert-Stiftung – Office Skopje calls on research institutions to express their interest in becoming research partners in this endeavor.</p>
<p><b>2</b>   <b>Objectives</b></p>	<p>The study will aim at identifying the needs, attitudes and perceptions of women towards becoming agents of change. It is supposed to encourage public debates and provide an in-depth analysis of the conditions women are facing in the country, their behavior, attitudes and aspirations.</p> <p>Specifically, FES is interested in</p> <ul style="list-style-type: none"> <li>- the <b>contribution of women to the democratic development of the society</b></li> <li>- potential contributions and recommendations for <b>developing women and social policies within the country</b>, related to the topics of education, employment, family and equal opportunity, anti-discrimination, politics, security and migration.</li> </ul>

<p><b>3</b></p>	<p><b>Methodology</b></p>	<p>The study will be based on a mix of quantitative and qualitative research methods and on primary as well as secondary data. Specifically, the following data gathering techniques will be used:</p> <ul style="list-style-type: none"> <li>- A national representative survey based on a questionnaire</li> <li>- At least ten interviews with women from different social backgrounds, selected by the researchers, to obtain a qualitative insight into the subject matter of the study</li> <li>- Use of secondary sources.</li> </ul> <p>The surveys will be conducted by polling agencies that have been contracted separately. The survey questionnaire will cover the following themes:</p> <ul style="list-style-type: none"> <li>- A. Values, religion and trust;</li> <li>- B. Family and social life;</li> <li>- C. Education and Employment;</li> <li>- D. Politics and Participation</li> <li>- E. Personality and health issues;</li> <li>- F. Security and Safety</li> <li>- G. Additional theme (optional, country specific)</li> </ul> <p>The FES Office Skopje will develop the questionnaire together with the selected research institution / authors.</p>
<p><b>4</b></p>	<p><b>Study Format</b></p>	<p>Country reports should broadly adhere to the following structure:</p> <ul style="list-style-type: none"> <li>- Introduction (outlining the purpose of the study and the core research questions)</li> <li>- Short methodological section</li> <li>- Concise conceptual section incl. a brief literature overview</li> <li>- Analysis of the core overarching themes specified above, based on the survey data, interviews and secondary sources, and grounded in relevant contemporary literature. This is the central part of the country study and should have a <u>strong analytical dimension, interpreting (not describing) the collected data and information.</u></li> <li>- Conclusions containing the most relevant findings</li> <li>- Recommendations stemming directly from the findings of the study, which are tailored to specific target groups and address concrete policy issues and institutions</li> <li>- Bibliography</li> <li>- Annexes, if necessary</li> </ul>

		<p>NOTE: The researchers/authors can also add other chapters or themes if this is likely contribute to the quality of the report.</p> <p>The maximum length of the overall study excluding bibliography, annexes, and footnotes is 25,000 words.</p> <p>The country study's writing / referencing style and design must comply with FES standards and guidelines, which will be provided by the FES.</p> <p>The country study will be an original contribution by its authors, created specifically for the purpose of this project. As such, it should adhere to high standards of academic research including but not limited to avoidance of any form of plagiarism and proper referencing of all materials used.</p>
<p><b>5</b></p>	<p><b>Tasks</b></p>	<ul style="list-style-type: none"> <li>a) Review previous women's studies;</li> <li>b) Review relevant literature and secondary sources and integrate/use it in the report.</li> <li>c) Produce questionnaire in English.</li> <li>d) Conduct field survey</li> <li>e) Create clean database with collected data</li> <li>f) As the analytical basis, use data provided in the national survey. It is expected that the authors are well-versed in statistical analysis.</li> <li>g) Conduct a minimum of ten additional semi-structured interviews with women from different social backgrounds, selected by the researchers.</li> <li>h) Produce a first draft.</li> <li>i) Modify and upgrade the country study in line with editorial feedback received by the FES</li> <li>j) Editorial feedback will primarily focus on the structure, coherence and depth of analysis and writing.</li> </ul> <p>The FES Office Skopje retains the right to reject reports and require updates as well as withhold payment on the grounds of sub-par language quality or inadequate integration of editorial feedback.</p>
<p><b>6</b></p>	<p><b>Requirements</b></p>	<ul style="list-style-type: none"> <li>➤ Documented experience in qualitative and quantitative research</li> <li>➤ Documented expertise in research studies</li> <li>➤ Good knowledge about democratization, civil society, European Integration and the region of Southeast Europe.</li> <li>➤ Statistical analysis skills.</li> <li>➤ The application should contain the following: <ul style="list-style-type: none"> <li>▪ A proposal discussing your research interest in relation to the research objectives (section 2 of these ToR), the national</li> </ul> </li> </ul>

		<p>context. This proposal should reference relevant literature and not exceed 5 pages.</p> <ul style="list-style-type: none"> <li>▪ A list of references with full contacts;</li> <li>▪ If applicable, background information on the institution, maximum 1 page;</li> <li>▪ CV of the responsible person and researchers from the team</li> <li>▪ Budget proposal</li> </ul>																				
<p><b>7</b></p>	<p><b>Timeline</b></p>	<table border="1" data-bbox="485 537 1417 1087"> <tr> <td>Deadline for Application</td> <td>April 27<sup>th</sup>, 2020</td> </tr> <tr> <td>Award of Contract</td> <td>May 4<sup>th</sup>, 2020</td> </tr> <tr> <td>Formulation of Questionnaire</td> <td>June 19<sup>th</sup>, 2020</td> </tr> <tr> <td>First draft report delivery (based on secondary sources) + Literature Review, Secondary Resources Processing</td> <td>July 3<sup>rd</sup>, 2020</td> </tr> <tr> <td>[Data Delivery by polling agency]</td> <td>/</td> </tr> <tr> <td>Second draft of country study (incl. primary survey data)</td> <td>/</td> </tr> <tr> <td>Discussion of preliminary results</td> <td>/</td> </tr> <tr> <td>Produce Pre-final draft</td> <td>/</td> </tr> <tr> <td>Hand in final study</td> <td>/</td> </tr> <tr> <td>Publishing &amp; Launch of Study</td> <td>/</td> </tr> </table> <p><b><i>Due to the current threat situation by the Corona virus the deadlines for the second phase will be discussed further.</i></b></p>	Deadline for Application	April 27 <sup>th</sup> , 2020	Award of Contract	May 4 <sup>th</sup> , 2020	Formulation of Questionnaire	June 19 <sup>th</sup> , 2020	First draft report delivery (based on secondary sources) + Literature Review, Secondary Resources Processing	July 3 <sup>rd</sup> , 2020	[Data Delivery by polling agency]	/	Second draft of country study (incl. primary survey data)	/	Discussion of preliminary results	/	Produce Pre-final draft	/	Hand in final study	/	Publishing & Launch of Study	/
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<p><b>8</b></p>	<p><b>Submission</b></p>	<ul style="list-style-type: none"> <li>➤ Applications must be submitted in English language via e-mail to nita.starova@fes-skopje.org</li> <li>➤ The deadline is (April 19<sup>th</sup>, 9am CEST).</li> <li>➤ For any further questions, please contact nita.starova@fes-skopje.org</li> </ul>																				